

Volunteer Position Description

Position Title: Tuition & Fees Consultation Committee Ambassador, Representation Executive Advisory Committee (REAC)

Volunteer Supervisor: Vice-President External (VPX), Representation Executive Council (REC)

Volunteer Term: September through December

Expected Hours: Preparation for and attendance at 2 - 4 required meeting of the Tuition & Fees Consultation Committee. Total hours for this role are not expected to exceed 40 over the course of the term.

Position Summary:

The Tuition and Fees Consultation Committee (TFCC)

Throughout every fall semester, Mount Royal University meets with three students appointed by SAMRU to consult on all matters related to MRU tuition and fees. The results of this consultation inform the following year's tuition and student fees.

The TFCC Ambassador plays an important role in discussing and providing feedback to MRU in regards to their proposed tuition and fee levels, as well as policies, principles, and procedures with respect to credit tuition fees and other credit program fees.

The REAC Tuition & Fees Consultation Committee Ambassador will:

- Perform all duties in alignment with REC approved policy positions on MRU tuition and fees;
- Prepare for meetings by reading over all policies, procedures, and budget documents provided by the REC Vice President External or their designate;
- Perform outreach as directed to consult broadly with students on their thoughts, feelings, and experiences with tuition and affordability of attending university;
- Participate in discussions initiated through the REC Vice-President External about:
 - The impacts to student experience with regards to tuition and fee changes;
 - Potential advocacy strategies;
 - Research opportunities regarding Post-Secondary tuition and fees;
 - Personal experiences to be used in advocacy; and
 - Any other relevant topics.
- Attend all required TFCC meetings and preparatory or debriefing meetings;
- Create work summaries, minutes, and/or reports to ensure information is managed, communicated and followed up on as required.

Position Requirements:

In addition to meeting and maintaining the Students' Association of Mount Royal University's volunteer standards, the REAC Tuition & Fees Consultation Committee Ambassador will:

- Be a credit student at Mount Royal University
- Have a strong interest in matters concerning Mount Royal University tuition and fees;
- Be reliable and dedicated to the work;
- Have good organizational skills;
- Be punctual and professional;
- Have good oral and written communications skills;

- Work well with others as well as independently.

Onboarding and Training Requirements:

- Completion of basic SAMRU orientation program
- REAC orientation (to be completed by volunteer supervisor)
- Ongoing supervision and coaching

Evaluation:

- Volunteer supervisor will perform an evaluation of this role following the final TFCC meeting.

Remuneration and how to apply:

This is a volunteer role and is therefore uncompensated. A nominal honoraria (\$100 per month) is provided as appreciation, to cover certain costs, or for work performed outside of the core volunteer requirements.

Applicants are asked to submit a cover letter with a resume to representation@samru.ca by September 8, 2023. Please note which position you are applying for.

For more information about our organization, please visit www.samru.ca